

Professional Course (Odd) Examination, 2025

(1st Semester)

BACHELOR OF COMPUTER APPLICATIONS**(English Language and Communication Skills)***Full Marks : 60**Time : 3 hours**The figures in the margin indicate full marks for the questions*

1. Tick (✓) the correct parts of speech of the underlined words in the brackets provided :

1×5=5

- (a) Don't talk so loud.
(i) Adjective ()
(ii) Verb ()
(iii) Adverb ()
- (b) The driver jumped off the car.
(i) Conjunction ()
(ii) Preposition ()
(iii) Adverb ()
- (c) The rose smells sweet.
(i) Noun ()
(ii) Verb ()
(iii) Adverb ()
- (d) Every dog has his day.
(i) Adjective ()
(ii) Verb ()
(iii) Adverb ()

(e) Iron and copper are useful metals.

(i) Pronoun ()

(ii) Verb ()

(iii) Adverb ()

2. Answer the following as directed in brackets :

1×5=5

(a) She has been working on the project for a week.

(Change into present perfect tense)

(b) If I had known you were coming, I would have made a cake.

(Change into simple past tense)

(c) He used to go for a walk every morning.

(Change into past continuous tense)

(d) Mary shall finish her stitching by then.

(Change into future perfect tense)

(e) The baby cried for hours.

(Change into present perfect continuous tense)

3. Answer the following according to the directions given in brackets : 1×5=5

(a) All matter is indestructible.

(Identify the subject and the predicate)

(b) On the top of the hill lives a hermit.

(Identify the subject and the predicate)

(c) Quite suddenly, he appeared at the door.

(Identify the underlined phrase type)

(d) The book that I borrow from the library last week is interesting.

(Identify the underlined clause type)

(e) We cannot start while it is raining.

(Underline the clause)

4. Change the voice of the following :

1×5=5

(a) Manners reveal character.

(Change into passive voice)

(b) He will be greatly surprised if he is chosen.

(Change into active voice)

(c) Your behaviour vexes me.

(Change into passive voice)

(d) We shall be blamed by everyone.

(Change into active voice)

(e) He keeps me waiting.

(Change into passive voice)

5. Change the speech of the following :

1×5=5

(a) He said, "I am going out."

(b) He said he had already left.

(c) They said that they had lost their passport.

(d) "Have you seen my keys?" he asked.

(e) She asked, "What time does the train arrive?"

6. Choose the correct form of the verbs to fill in the blanks :

1×5=5

(a) A lot of milk _____ sent there.

(was/were)

(b) My shoes _____ new.

(is/are)

(c) Plenty of chairs _____ been purchased.

(has/have)

(d) Either you or he _____ to blame.

(is/are)

(e) More boys than one _____ present in the class.

(was/were)

7. (a) What do you understand by barrier to communication? What are the different barriers to communication? 10

OR

(b) What is communication? Describe the process of communication.

8. Write a short note on any *one* of the following : 5

(a) Importance of English language

(b) Components of communication

(c) Factors of communication

9. (a) What are the different kinds of non-verbal communication? Explain their significance. 10

OR

(b) What is verbal communication? Discuss the different vocal communication techniques.

10. Write a short note on any *one* of the following : 5

(a) Importance of language skills

(b) Significance of eye contact in communication
