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(CBCS)

(6th Semester)

EDUCATION

TENTH PAPER

(Educational Planning and Management)

Full Marks : 75

Time : 3 hours

The figures in the margin indicate full marks for the questions

(SECTION : A—OBJECTIVE)

(Marks : 10)

Tick (✓) the correct answer in the brackets provided :

1×10=10

1. The basis of all programs of qualitative and quantitative improvements in education is

- (a) educational management ()
- (b) educational planning ()
- (c) educational administration ()
- (d) educational finance ()

2. Institutional planning aims to

- (a) involve every teacher in the plan preparation ()
- (b) save time, money and materials ()
- (c) promote better cooperation among teachers ()
- (d) have better physical facilities ()

3. A student can transfer from one school to another in different regions without any difficulty under

- (a) bureaucratic system ()
- (b) decentralized system ()
- (c) technocratic system ()
- (d) centralized system ()

4. The father of Bureaucratic Management Theory is
- (a) Henry Fayol ()
 - (b) F. W. Taylor ()
 - (c) Max Weber ()
 - (d) William Henry Smith ()
5. Which of the following is not a source of income of educational institutions?
- (a) Land grants and endowments ()
 - (b) Loan from bank ()
 - (c) Government grants ()
 - (d) Student fees ()
6. Which of the following is not included under public funds?
- (a) Education cess ()
 - (b) Grants-in-aid ()
 - (c) Fees and endowments ()
 - (d) Central Government funds ()
7. Managerial behaviour is mainly concerned with
- (a) obeying the boss ()
 - (b) controlling the subordinates strictly ()
 - (c) exercise full authority on subordinates ()
 - (d) leading the members of the organization efficiently ()
8. The two extremes of leadership style are
- (a) autocratic and paternalistic style ()
 - (b) democratic and laissez-faire style ()
 - (c) autocratic and laissez-faire style ()
 - (d) autocratic and democratic style ()
9. The effective supervision is best indicated by
- (a) good relation between teacher and supervisor ()
 - (b) helping teacher in their teaching ()
 - (c) helping teachers becoming more self-sufficient ()
 - (d) criticizing teacher's lesson ()

10. Which of the following is not a type of supervision?

(a) Corrective type ()

(b) Creative type ()

(c) Preventive type ()

(d) Permissive type ()

(SECTION : B—SHORT NOTE)

(Marks : 15)

Write briefly on the following :

3×5=15

UNIT—I

1. Characteristic of educational planning

OR

2. Three objectives of institutional planning

UNIT—II

3. Concept of educational management

OR

4. Concept of bureaucratic management

UNIT—III

5. Private funds in educational finance

OR

6. Any three sources of income of educational organization

UNIT—IV

7. Role of manager

OR

8. Autocratic leadership behaviour

UNIT—V

9. Concept of supervision

OR

10. Democratic supervision

(SECTION : C—DESCRIPTIVE)

(Marks : 50)

Answer the following questions :

10×5=50

UNIT—I

1. What is educational planning? Discuss the need and importance of educational planning. 3+7=10

OR

2. What is institutional planning? Explain the steps involved in the process of institutional planning. 4+6=10

UNIT—II

3. What is educational management? Explain the aspects of management. 4+6=10

OR

4. Explain the meaning of decentralized management. Discuss the merits and demerits of decentralized management. 4+3+3=10

UNIT—III

5. What is financial management? Discuss the problems involved in financing educational institutions. 3+7=10

OR

6. Examine various factors affecting financial allocations in education. 10

UNIT—IV

7. Discuss the factors affecting managerial behaviour. 10

OR

8. Discuss various leadership styles in management. 10

UNIT—V

9. What is supervision? Discuss the factors influencing supervision. 4+6=10

OR

10. Explain the principles of democratic supervision. 10
